ANDERSON
LEGAL, BUSINESS & TAX ADVISORS

2015

Tax Organizer for

Partnership Returns for Traders

1065 Returns

Use this Organizer for LPs or LLCs (Taxed as Partnerships) Holding Trading Accounts

IMPORTANT

We will be unable to complete your tax return until we have received the completed tax organizer and required documentation including the client statement, payment information, corporate information & ownership information.

Anderson Business Advisors
3225 McLeod Drive
Las Vegas, NV 89121
Toll Free: 800-706-4741
Local: 702-487-3780
Fax: 702-664-0547

E-Mail: coordinators@andersonadvisors.com
Secure Online Upload Page: https://andersonadvisors.com/upload-documents/

INSTRUCTIONS

• Please attach a copy of your previous year tax return if not prepared by our company.

• Complete the sections pertaining to your tax reporting requirements.

• Please check the organizer to make sure you are furnishing all the information needed to complete your return correctly and accurately.

• Use the last page of the organizer to write down questions you may have and we will address them during the preparation of the tax return.

• Please print out a Balance Sheet and a Profit & Loss Statement from your accounting program using cash basis.

• Please provide 1099-B Statements for all trading accounts.

• Please provide Gain/Loss Activity Reports in Excel format.

CLIENT STATEMENT

Tax returns are prepared in the order received. Completed Tax Organizers are due in our offices 30 days prior to the return deadline in order for Anderson Advisors to guarantee the timeliness of the return. In the event a Tax Organizer is received within the 30 day period prior to the tax deadline, Client will pay an expedite fee of $150.00 to ensure timely completion and if received in the final 2 weeks before the deadline, Client will pay $250.00 to ensure timely completion. If unable to complete by deadline, Anderson Advisors will request an extension on client's behalf if that option is available.

The scope of work in connection with the preparation of your ("the Client") federal and state income tax returns is intended to be in compliance with the requirements issued by the various taxing authorities. Because tax laws are not always clear, honest differences of opinions may arise between our interpretation of laws and that of the various taxing authorities. We will assist you in resolving these differences in your favor whenever possible.

Client and/or your duly appointed representative agree not to hold Anderson Advisors liable for interpretations made with regard to any of the information supplied by Client and used in the preparation of the tax returns. Unless compelled to do so by law, Anderson Advisors does not disclose any irregularities or provide statements with regard to the validity of the information supplied by Client to any taxing authority.

All tax returns are subject to review and acceptance by the various taxing authorities. In the event of an examination or other taxing authority contact Anderson Advisors can respond or represent your position to the taxing authority; however, there is a fee for this service. You may appeal any adjustments proposed by a taxing authority.

Please review any completed tax returns carefully. As preparers, we have a responsibility both to the various taxing authorities with whom we file tax returns as well as to our clients. Any client will remain liable for the contents of tax returns prepared by Anderson Advisors with data provided by said client.

All tax return preparation fees must be paid before the tax return can be electronically processed. Once payment is received and the proper forms are signed to electronically file the tax return, i.e. Form 8879, we will file the tax return.

By signing this document I acknowledge this statement and the dates below.

Signature: ☐

Name on Credit Card: ☐

Credit Card Number: ☐

Exp Date: ☐ 3/4 Digit Code: ☐

By submitting this form, you are authorizing Anderson Advisors to send you an invoice electronically (via email) and to charge the credit card provided above five (5) days after the invoice has been submitted to you.

Check if you would like a quote for the preparation fees based on the information provided in this Organizer before work is commenced. ☐ Yes

Would you like to use your prepaid tax package time for this return? (if applicable) ☐ Yes ☐ No ☐ Not sure, please contact me to discuss

FAX COVER PAGE

Attention: Anderson Advisors - Tax Preparation Department

To: Anderson Advisors - 702-664-0547

Attention: ______________________________________

From: _______________________________________

Date: ____

Total Number of Pages: ___________________ (including cover page)

THIS FAX INCLUDES THE FOLLOWING (Check all that apply)

___ Client Statement

___ Organizer for (Name ____)

___ Supporting Documents

___ Other

You may also upload all documents securely online at
https://andersonadvisors.com/upload-documents/

Partnership or LLC Information:

First and Last Name:

Name of Entity:

Street Address of Business:

City: State:

Zip:

Employer ID Number (EIN): Signing Officer Title:

Phone: (Best to Reach You During the Day) E-mail:

Mail Completed Return to:

City: State:

Zip:

Does your entity have a year-end other than Dec? If so, When?

Is this the partnership's first return?

Is this the final tax return? If yes, What is the dissolution date?

State of Formation: State ID No.:

State Tax ID Number:

What date was the Partnership or LLC formed?

What is the principal business?

What is the main product or service?

Webfile Number:

SOS Number (CA Only)

Other Information

Accounting Method: ○ Cash ○ Accrual ○ Other

At any time during the year, did the entity have an interest in or signature authority over a financial account in a foreign country?

Are all partners/members actively participating in this business?

Are any of the Members claiming Real Estate Professional Status from the real estate activities being reported in this Partnership?

If yes, did those members spend a majority of their working hours and at least 750 hour of service in 2014 *qualified activities in Real Estate?

Are they documented in writing?

Do you have a Corporation that owns an interest in this entity?

If yes, please list name of Corporation?

Have all property titles been transferred into the name of the partnership or LLC or has a beneficial interest of a land trust holding title to Real Estate been assigned to this entity?

Is the Partnership publicly traded?

Ownership Information

**Please fill in all information - If shareholder is an individual, use Social Security Number. If shareholder is an entity, use the EIN number

Name: of Partner/Member

U.S. Citizen: If no, Where?

Street Address:

City:

State: Zip:

Social Security Number / EIN

Partnership? Ownership

Name: of Partner/Member

U.S. Citizen: If no, Where?

Street Address:

City:

State: Zip:

Social Security Number / EIN

Partnership? Ownership

Name: of Partner/Member

U.S. Citizen: If no, Where?

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State: Zip:

Social Security Number / EIN

Partnership? Ownership

Name: of Partner/Member

U.S. Citizen: If no, Where?

Street Address:

City:

State: Zip:

Social Security Number / EIN

Partnership? Ownership:

Do you have more Partners/ Members?

Financial Statements

If you have a balance sheet and profit and loss please upload those documents or include them when you fax in this organizer, then you can skip this section.

Balance Sheet

Assets

Cash in Bank on Last Day of Business Year	
Trade Notes and Accounts Receivable (for accrual basis only)	
Inventories	
Other Current Assets (attach statement)	
Other Investments (attach statement)	
Buildings and Other Depreciable Assets	
Less accumulated Depreciation	
Land	
Intangible Assets	
Les accumulated Amortization	
Total Assets	

Liabilities and Capital

Accounts Payable	
Mortgages and Notes Payable in Less Than 1 Year (accrual basis only)	
Other current liabilities (attach statement)	
All Non-recourse Loans	
Mortgages, Notes Payable in 1 Year or More	
Other Liabilities (Attach Statement)	
Partners' Capital Accounts	
Total Liabilities and Capital	

Income

Business Income	
Interest Received (Enclose all 1099-INT Forms)	
Dividends Received (Enclose all 1099-DIV Forms)	

Expenses

(Business only, do not include Rental or Personal Expenses here)

PLEASE COMPLETE ONLY IF THE PARTNERSHIP BALANCE SHEET, GENERAL LEDGER AND PROFIT AND LOSS STATEMENTS ARE **NOT ATTACHED.**

Organization Costs	
Bank Charges	
Office Supplies (Including Printing & Copies)	
Business Licenses	
Legal and Professional Services	

Management Fees

Guaranteed Payments to Partners

Other Expenses (Describe)

Other

Amount

Other

Amount

Other

Amount

Other

Amount

Sales of Stocks, Bonds, Mutual Funds and Other Securities

Is the brokerage account in the name of this partnership/LLC?

If no, do not continue.

Please include the entire form 1099-B furnished from your Brokers along with a Gain/Loss Activity Report in Excel format. If the broker statements include the COST of the securities sold during the year and or you are sending printouts showing the cost of the securities sold, you do not need to complete this section.

Description:

Date Sold: Date Acquired:

Cost Basis: Sale Price:

Description:

Date Sold: Date Acquired:

Cost Basis: Sale Price:

Description:

Date Sold: Date Acquired:

Cost Basis: Sale Price:

Description:

Date Sold: Date Acquired:

Cost Basis: Sale Price:

Description:

Date Sold: Date Acquired:

Cost Basis: Sale Price:

Do you have more sales?

Total Options Purchased in 2014:

Total Options Purchased in 2014
that are still open at the end of year

Total Options Sold in 2014:

**Provide any financial statements, general ledger, previous years tax return, gain/loss activity reports in excel and 1099-B statements.

ADDITIONAL INFORMATION OR COMMENTS:

Please save and submit form via email at:

coordinators@andersonadvisors.com

or you can our upload it to our secure server at:
https://andersonadvisors.com/upload-documents/

You may also print out the document and fax it to us at:
702.664.0547